



ALASKA ANTHROPOLOGICAL ASSOCIATION

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Board Meeting Minutes April 13, 2023

Call to order: 11:02 am

Attendance: Scott Shirar (Pres), Shina DuVall (VP), Ruby Fried (Sec), Emilie Springer (publications), Caroline Ketron (scholarships), Laura Stelson (external affairs), Amber Perry (proposed intern).

Absent: Ann Kowenstrot (treasurer).

Minutes

- Emilie to connect with Josh about publication.
- Scott to send out AkAA Board Descriptions to board members
- Resources located in shared Google Drive related to different board positions (access through AkAA board email)
- All board members are admins on AkAA website and can use membership credentials to sign into the website.
- Board members can forward their board emails to their more-frequently-checked email addresses in order to avoid missing emails.
- Amber Perry, an Anthropology major at UAA is proposing to be an intern this year with the board.
 - Compensation clarification: \$1000 stipend; up to \$1000 to attend the AkAA annual meeting (in Fairbanks next year).
 - Involvement of intern in conference planning can be determined by the intern based on interest and availability.
 - Scott reviewed intern duties
 - Intern can be on conference planning committee, and is also welcome to attend board meetings.
 - Interns can apply for scholarships
 - Can help advertise for scholarships when the time comes
- Scott will prepare intern contract and send to Amber Perry; will connect Amber with Connor Priest in order to “pass the baton” with regard to intern duties.
- President transition:
 - Alaska USA & Vanguard retirement account: Sam submitted the signed form to Vanguard on April 12, 2023.
 - Sold some shares of the mutual funds 1-2 years ago to help balance the budget.
 - Scott will file “notice of change of officials” to the State for AkAA as a non-profit.

- Shina will lead the charge on coming up with and following through on additional ideas for fundraising to support AkAA conference and operations.
- 2024 Conference update
 - Fairbanks
 - Hosted by Drs. Ben Potter, Patrick Plattet (UAF Anthropology)
 - Sam sent hosts detailed information about this years conference (budget, attendance, etc)
 - Will shift conference planning back on organizing committee, headed by Drs. Potter and Plattet.
 - Shina: speak with organizers about conference being hybrid or not (Sam mentioned this in previous email)
 - Need for omnidirectional microphone for Q&A if hybrid
 - Erica Hill (NSF) suggested we apply for NSF conference funding; may be a way to get equipment to conduct accessible/inclusive hybrid conferences in the future.
 - A Tribal organization may be able to administer the grant
 - UAF may be able to administer the grant
- Financials
 - Every month treasurer sends out financial report prior to board meeting
 - Scott reviewed balance sheet
 - Vanguard account is performing poorly along with the rest of the stock market, but we still have adequate funds.
 - Main income: membership dues; \$17,500
 - Financial statement in May will more accurately reflect costs associated with the AkAA 2023 conference
- AkAA is now an option for “Pick, Click, Give”; and we got \$1,750 in donations (net \$1500 because it costs \$250 to sign up). This money is specifically for scholarships.
 - Laura – “If you filed for your PFD, you still have time to log back into your MyAlaska Account and choose AkAA” – post on Facebook.
 - Laura needs photos with students to accompany these posts.
 - Laura will send link out for picture folder to allow folks to provide pictures that AkAA can use for media.
- Caroline will review position description and timelines for Scholarships
- Quarterly newsletter: next edition coming out in May
 - Newsletter editor: stipend position (\$1000); Angela and Nathan (student at Texas A&M)
 - Grant awards, announcements. To submit: email editors
- Next board meeting: May 11, 2023 at 11am-12pm

Meeting adjourned at 11:57am