

Alaska Anthropology Association

Annual Business Meeting

March 5/2016 2:40 pm

Members Present: Bill Hedman, Julie Esdale, Greg Reinhardt, Robert King, Michael Nowak, Katherine Arndt, Katie Krasinski, Brian Wygal, Morgan Blanchard, Shelby Anderson, Jason Rogers, Kelly Eldridge, Margan Grover, Amy Chan, Phoebe Gilbert, Joan Dale, Karlene Leeper, Travis Shinabarger, Hannah Atkinson, Jeff Rasic, Ann Jensen, Brinnen Carter, Cynthia Williams, Matt O'Leary, David Yesner.

**1. Board Introduction**

Bill Hedman let the association know that Jason Rogers and Cindy Williams are retiring from the board. Their positions are being filled by Phoebe Gilbert and Amy Chan. We have created a new position of curator in order to get the storage unit and archives in order. Joan Dale has been appointed to that position.

**2. President's Report**

a. 2016 Budget Review: We have changed the fiscal year budget from October 1, 2015 to September 30, 2016. To date for the 2016 budget year we have 116 regular members, 42 student members, 18 institutional members, and 6 lifetime members for a total of 182 members. Membership income is \$18,091. We currently have \$575 in donations and \$228 in publication sales for the year for a total income of \$18,894. Operating expenses for this fiscal year are: board \$34, tax accountant \$1500, treasurer \$3608, credit card fees \$570, dues \$100, insurance \$750, licensing fees \$75, PO Box and postage \$396, storage unit \$1527, supplies \$74, and website \$480 for a total of \$9113. Journal volume 3(1) expenses are: layout and design \$1450 and publisher \$3050 for a total of \$4500. Scholarships and donations have been given in the following amounts: VanStone \$1500, \$Eidel \$1500, Lobdell \$1500, Ludwig \$1500, and Anthropology Day \$300 for a total of \$6300. Interest income is: Vanguard -\$876 and Bank \$3 for a deficit of \$873. ACZ currently has assets of \$2683. There is \$20,457 in the association checking account and \$180,691 in the Vanguard mutual fund account.

b. Conference Report: registration included 75 regular, 20 student, 5 daily, and 25 volunteers for a total of 125 registrants. Income from registration was \$15,550, meals \$6625, and sponsorships \$3050 for a total of \$25,225. Conference expenses to date are approximately: program \$463, speakers \$1970, reception \$2950, supplies \$518, catering \$6200, and venue \$5225 for a total expense of \$16,506.

c. 2017 Proposed Budget:

Board (Conference Calls/Luncheon)	\$ 200
Tax Accountant	\$ 1,500
Treasurer/Admin	\$ 5,000
Credit card/Bank Fees	\$ 700
Dues	\$ 100
Insurance	\$ 750
Licensing/Regulation Fees	\$ 75
PO Box/Postage	\$ 450

Storage Unit/Drop box	\$ 1,525
Supplies	\$ 300
Website	\$ 400
Journal	\$ 9,000
Conference	\$28,000
Scholarships/Donations	\$ 7,000
Archaeology Month Poster/Activities	\$ 2,000
<u>Total</u>	<u>\$57,000</u>

Discussion around the proposed 2017 budget was centered on adding a permanent line to the budget of \$2000 for archaeology month poster production (the postage alone costs over \$2000 and many agencies donate to the cause but NPS has been footing the majority of the bill for the past few years). It was noted that membership brings in approximately \$20,000. If the conference pays for itself at minimum, an additional \$9000-\$10000 needs to be raised for additional activities. This can be made up by fundraising, conference profits, and donations. A fundraising committee headed by board member Phoebe Gilbert with help from association members Karlene Leeper and Jeff Rasic was established to look into possible revenue methods.

### **3. Vice President's Report**

Outgoing vice president Jason Rogers reminded the association that all were welcome to get involved and make changes by participating in board meetings and on committees.

### **4. Secretary's Report**

a. Fall 2015 Bylaw Changes: association secretary Julie Esdale reminded the association of the bylaw changes in the fall. The main changes were: (1) the change to the fiscal calendar from January 1-December 31 to October 1-September 30 each year and (2) the formation of new board positions including a non-paid elected secretary.

b. Discussion Regarding Grant Administration: the association discussed the possibility of administering grants for members. Hedman suggested that it could be a way to make some overhead money but would take work and be a liability. Rasic suggested that we try it once for a test. Dale suggested that it was possible but might require a professional book keeper. Leeper reported that other similar non-profits like the Alaska Historic Preservation Commission have done it and may have some advice. Jensen suggested that accounting be kept separate from the association business. Krasinski thought it might be done with an additional board member. Anderson warned us to be cautious because it requires a specific body of knowledge and it may be best to start with small grants. Jensen wanted us to make sur we had good tax advice. This discussion will be tabled until further information can be gathered.

### **5. Publication Committee Report**

Shelby Anderson gave a report about the AJA and Aurora Series. First, both venues need additional submissions to be viable and for timely publication. The association web page has been updated so that individual articles are searchable although the entire volume has to be downloaded at once. We have shifted to an open access policy for all issues that are 2 years old or older and all government

publications, thesis, and other public documents. Authors can get a 40% discount on hard copies. The journal is currently in review right now for indexing by SCOPUS. AJA has updated its style guide for easier indexing. The next step is increased viewing through Google Scholar. JSTOR is a headache and very expensive. The publication committee is currently looking into ways to make back issues of the Aurora Series open access. AJA issue 13(1) 2014 is set to ship on Monday and issue 13(2) will be printed in early summer. Volume 14 will be a double issue and is set to be printed in December 2016. Arctic Anthropology is also having low submissions. They have gotten increased response from Norwegian and Russian authors with advertising. The publication committee may try an advertising campaign. Erica Hill is stepping down as AHA editor this year and we are looking for a replacement.

## **6. Scholarship Committee Report**

Shelby Anderson reported that scholarship guidelines have changed to highlight the northern focus of research required to get scholarships. The use of the funds has also been made more flexible (studies, travel, rent etc.). Students can win awards more than one time but this information must be disclosed on the application form. The application forms were revised and made electronic. A calendar was created to outline deadlines regarding advertising, application, and review. There was an increase in submissions in 2016. Shelby Anderson and Jeff Rasic ran a small grants workshop for students at the Sitka meeting. Although we have still made no progress toward a travel grant, awards can now be used for travel. Anderson reminded us to nominate peers for lifetime achievement awards and service awards.

## **7. External Affairs Committee Report**

Kelly Eldridge reported on continued changes to the new web site set up by the last board. All forms are on the website and we are updating it on a regular basis. We are also updating facebook. Please send anything you would like advertised to Kelly for both the website and facebook. We are using mailchimp for emails. This requires hand editing so please get ahold of Kelly if you are not getting email and we can update you in the system.

## **8. Alaska Consortium of Zooarchaeologists Report**

Kelly Eldridge read a report from Rhea Hood. It is the 20<sup>th</sup> anniversary of the ACZ. There is going to be a celebration later in the year. ACZ has a new revamped website and facebook page. They have fundraising merchandise for purchase including beer cozies and flasks. Please let Rhea know of the names of any of the founding members of the ACZ. There was no scholarship donor for this year but there is one for next year. The ACZ comparative collection accession log is now complete and digitized and available for lending. There is a new bear specimen and a lot of birds. ACZ is available for public outreach.

## **9. AHRs Advisory Committee Report**

Morgan Blanchard announced that the AHRs Advisory Committee is now an official committee of the AAAs. They have a formal board that includes Morgan Blanchard, Linda Yarborough, John Cook, Mary Ann Sweeney, Lucy ??? and ????. The AHRs committee are users that will be giving input to the SHPO about the functioning of the AHRs. There has been no word about a potential shutdown or changes to the AHRs with state budget cuts.

## **10. PEG Report**

Fran Seager Boss and Jeff Rasic reported that the 2016 poster is at the printers and will be in mail boxes before you know it. Please send any last minute updates to Archaeology Month Activities to Jeff Rasic. Bob King added that the Denbigh poster won the poster competition at the SAAs last year and that Alaska has won 4 times since the contest began.

## **11. Future Meeting Venues**

UAMN and UAF have volunteered to put on the 2017 meetings in Fairbanks.

We are considering the following venues for future years: Kodiak 2018, Anchorage 2019, Nome 2020.