

aaa Board Meeting 10-31-13

Notes by Molly Odell

- I. Call to order 12:04pm
- II. Roll call: in person: Jenya, Joan, Vivian, Andy Higgs; on the phone: April, jeff, Robin
- III. Do not have copy of last minutes, looking for them
- IV. Items to be added to agenda: none
- V. Reports and discussions
 - a. President's report
 - i. Joan and Vivian developing manuals for protocols (insurance, vanguard, website)
 - ii. Facebook: April and Jenya have been doing
 - iii. Taxes: donations are not taxed as long as they are used for the mission/mandate of the association and you can show it. Best way to show it is to have board resolutions which state the intent of what to do with the money. We have over ¼ million dollars in vanguard. Need to think ideas to go over on what to do with money.
 - iv. We need to look into review of bylaws b/c what sec/treasurer duties are not accurately reflected. Need to separate secretary and treasurer – note taking does not need to be done by treasurer.
 - v. Should look into links on our website for interest groups. Would help show that our mandates are being done. ACZ and public education group. We could get more involved in sponsoring stuff such as public archaeology day at UAA.
 - b. Financial report (Vivian)
 - i. Checking account balance attached (\$27,049.30)
 - ii. Vanguard has gained \$25,133.54 since beginning of year (total \$237,573.74)
 - iii. Vivian and Joan are on bank account now, both will see all transactions/checks
 - iv. Vanguard will be transferred into president's name
 1. Will find out if we can have two signers
 - a. Would also make us much more secure
 - v. Would like to redo the chart of accounts, lengthy and many accounts don't need to be there
 - vi. Money from interest groups will be separated out from aaa money
 - vii. Reporting will be more user friendly
 - viii. Copies of statements included
 - ix. Question about scholarship balance – should be an even number? Vivian will check records.
 - x. Joan and Vivian will go over these reports after meeting – ACZ balance does not agree with what ACZ says they have.
 - c. Presidents report 2
 - i. AJA – next issue to press by Dec 2013 (Russian American issue)

1. Do we have a set amount that is allocated for each issue of AJA?
 - a. Joan doesn't know. We've been just paying the bills as they come. Joan will figure this out.
 2. Should come up with an estimate of what we should spend each year and be accountable.
- d. 2014 meeting (Andy Higgs)
- i. Don't have any sessions or papers submitted yet (still very early)
 1. Deadline is in January
 2. Meeting dates March 5-8, Wedgewood
 - a. Have made a down payment
 - b. Room rates posted on website
 - i. Includes buffet lunch
 3. Features speakers lined up
 - a. Thursday night is the banquet (Mary Stiner – has worked on paleolithic shell beads, creative processes, etc. – birth of art)
 - b. Friday night will be another venue – tied into first Friday art event
 - c. Saturday luncheon speaker: Lenny Kamerling filmographer at UAF – will also have a film session
 4. Monty rogers in charge of ACZ – perhaps get Stiner involved with ACZ on workshop day
 5. Workshop being proposed: scientific illustration workshop at museum, half or full day on Wed, possibly taught by Eric Carlson will coordinate with Marika Guthrie
 6. Wed night: reception at auto museum at Wedgewood
 - a. Room in back for 2 minute session
 7. Thurs: regular meetings, banquet
 8. Friday: regular meetings, first Friday event at Wedgewood
 - a. Possibilities: a couple of artists from Fairbanks area showing their artwork (reception-type atmosphere) OR getting Fairbanks folk school involved (one or two people doing their art there – canoe building or making tools)
 9. Saturday: regular meetings, luncheon, at least one film session
 10. Proposed: either Thurs or Fri, UAF Anthro Dept asked if there is time for a luncheon for open house at the department. Bus transportation provided.
 11. Jenya: could transportation be provided to UA Museum for people to peruse on their own time? This is possible. Bus may be arranged to ice art competition as well.
 - a. Could provide info for riding public bus to UAF

12. Sat night: Belzoni party arranged at UAF pub, band
13. Jenya: outreach to Native Arts and art department at UAF?
Andy: had that in mind, have contacted several times and have not gotten interest.

- e. Website
 - a. Working on getting website up to date

VI. Old Business

- a. Vanguard account and tax implications: we don't get taxed if we use it for our mission and document it.
 - i. Resolutions should be made on how to use money. Resolutions can be changed at any time.
- b. Need to review bylaws (out of date)
- c. Need to think about travel scholarship Aron Crowell brought up last year.
 - i. Need to investigate idea and present all info to board and decide if it's appropriate or not.
- d. At last meeting, brought up that we should come up with ideas on how to spend money. Jenya suggests now that we've looked at accounting, we should set a specific date for a board meeting to discuss ideas for how to spend money (scholarships, awards, etc.).
 - i. Scheduling meeting: Nov 8 (fri) noon
 1. Joan could send out email asking membership for brainstorming ideas
- e. Still need ideas for giving away T-shirts

VII. New business

- a. Need suggested links to put on our website
- b. Do we want members to have free downloads of the older auroras (the ones that are out of print)? The Stern and West bibliography should be available for free download. Already decided those should be available for free downloads. Was there already a resolution? Jenya thinks so. Has Monty finished scanning them? Joan will check. Should be an announcement to the membership.
- c. The association may need a credit card.
 - i. We are now paying for a conference calling service (without it we weren't getting reliable service). # and entry code permanently assigned to us. Would be useful to have a cc for things like this.
 - ii. Thoughts? Think about it and we can talk about it in Dec meeting.
 1. Joan and Vivian will look into associated paperwork and expenses.
- d. Nominations for committees: board should have a presence on every committee.
 - i. Think about if you were involved in a particular committee, what would you like to be involved in?
 1. Nomination: Jenya
 - a. Joan will ask in the next membership email if people would prefer voting on paper or by email
 2. Scholarship: April, Jenya – potential changes, Jenya will email about

3. Student paper: Joan, Robin
 4. Professional Award: Erica Hill, Molly
 5. Joan will find email from Kerry about committees and will email out.
- e. 2015 conference: need to start asking around for host, need suggestions, Joan will ask UAA
 - f. Scholarships update from Vivian: odd balance is due to supplies for award papers and banquet ticket.
- VIII. Adjourn 1:10pm