

ALASKA JOURNAL OF ANTHROPOLOGY

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Guidelines for Contributors

Intended as a forum for research concerning anthropological matters in all four sub-fields (Socio-Cultural, Archaeology, Linguistics, Physical), the *Alaska Journal of Anthropology* (AJA) accepts original papers and reports that bear directly on the greater Alaska region, also known as Beringia (the Lena River in Siberia to the Mackenzie River in western Canada). We also invite relevant material from northeast China, Korea, Japan, as well as Kamchatka, Chukotka, northern and central British Columbia, Alberta and the Yukon and North West Territories of Canada. Theoretical contributions of wide applicability from across the Northern regions are also accepted, including interdisciplinary contributions in diverse fields, e.g., Paleoecology, Quaternary studies, Education, Psychology and Applied or Management-related studies.

AJA seeks creative, problem oriented disciplinary and interdisciplinary papers. We encourage papers that address substantive and/or theoretical issues with original data, as well as detailed and descriptive reports of research.

Only manuscripts not previously published are solicited for publication. Manuscripts should be submitted both on paper and on disk, preferably in Microsoft Word or a transferable format, with the format specified by the author in a cover letter. Four (4) paper copies are requested, for submission to the Editor and three reviewers. The reviewers will include at least one of the Editorial Board members as well as the Editor who reserves the final right of acceptance. A letter suggesting possible reviewers may accompany submissions. Reviews will be anonymous, at the reviewer's discretion. The journal seeks to create dialog; to facilitate this, we will encourage reviewers to sign and append their comments at the end of submissions and allow authors to respond.

The length of papers is negotiable, although the preferred range is between 15 and 30 double-spaced pages, including citations. Short contributions such as extended abstracts of thesis research or radiocarbon date lists are highly encouraged. Contributions with tabular data are encouraged! AJA intends to fully accommodate high quality graphics and encourages the submission of web-compatible graphics and databases for possible inclusion on the Alaska Anthropological Association web site.

Galley Proofs

Galley proofs will be sent to authors who are responsible for checking for errors and correcting and resolving any ambiguities. Typically, all queries must be answered within 48 hours of receipt of the proofs. Requests for substantial changes are discouraged, but may be considered with re-imbursement for any printing delays and added costs.

Reprints

Reprints may be ordered directly from the publisher with the order form sent to the author, or the lead author in a co-authored article.

Style Considerations

AJA employs the Chicago Manual of Style (14th edition) and the 10th Edition of Merriam Webster's Collegiate Dictionary. Materials from languages other than English should be translated, either in parentheses, as parallel text or within footnotes at the bottom of the page. Omissions from a quoted text should be noted by ellipses, i.e., a series of dots. Block quotes should be set off from the main text by indenting three spaces and single spacing.

Conventions

All submissions shall include an abstract of less than 200 words, with three key words for indexing that differ from the title. The title should be in bold, centered, and in uppercase. Author names should be placed below the title with asterisks indicating author affiliation, at the bottom of the first page. Authors should include institutional and email addresses for authors and specify the corresponding author.

Manuscripts should follow standard margins, allowing at least 2.5 cm (1 in) on each side, justified at both right and left margins. All contributions should be double spaced, with exceptions only for block quotes (cf. below). Page numbers should be indicated, centered within the lower margin and submissions should be well stapled. Papers should be divided into subsections, with only two types of headings. First order headings should be in uppercase, bold and centered. Second order headers should be placed flush with the left margin in title case.

Bibliographic and archival references used to support statements of opinion and fact should be appended following Acknowledgements and entitled Literature Cited.

Figure and Table captions should follow text on individual pages, labeled consecutively, 1,2, 3... All figures (Fig. 1, 2, 3...) and tables (Table 1, 2, 3...) must be referenced in the text. No captions should be imprinted on the figures themselves, but the figure number and author should be indicated on the reverse. Figures should be high quality and "camera-ready," either line-drafted originals, PMTs, LASER prints or in digital format with a cover letter specifying format (i.e., jpeg, tiff, bmp, etc.). Poor quality graphics will be returned to authors for re-drafting. Although all originals will be returned to the authors; the journal reserves the right of copyright use, unless prior agreements are made. PLEASE PACK ALL FIGURES WITH CARE. Acknowledgements should be brief and follow the text.

Measurements should be presented in metric format with English equivalents in parenthesis, only if necessary. Years should be referenced as AD or BC; e.g. AD 1000 or 1000 BC, and if calibrated as cal BC or cal AD. The journal discourages the exclusive use of uncalibrated ages, but insists that all submissions include uncalibrated age estimates cited as ¹⁴C yrs BP. The calibration program employed to generate calendar year equivalents must be specified and referenced.

The use of illustrative footnotes is encouraged and should follow standard historical practice. Latin terms may be used at the discretion of the writer. Footnotes will be placed on the page of original reference.

Literature Cited

All references should be cited in the text. Authors are responsible for the accuracy of references and must include basic information (title, publisher, date, etc.). References should be cited in parentheses in the text with the author's name and year, with year of original publication in brackets, if applicable (e.g., Lucier and VanStone 1992, Nelson 1983 [1899], Dixon et al. 1983). Multiple author references in the same year should be lettered in alphabetic order (e.g., 1983a, 1983b, 1983c). Literature in press should be cited without a date (e.g., Ackerman n.d.), with a statement in the citation that the paper is in press. Page citations are highly encouraged and should be appended to references following a colon (e.g. De Laguna 1995:95) Citations of

personal communication should be accompanied by a date and be limited to written forms (e.g., Lydia T. Black 1998, written communication).

References should follow the conventions below.

Book

De Laguna, Frederica (Editor)
1995 *Tales from the Dena: Indian Stories from the Tanana, Koyukuk and Yukon Rivers.* University of Washington Press, Seattle.

Article

Nadasdy, Paul
1999 The Politics of TEK: Politics and the "Integration" of Knowledge. *Arctic Anthropology* 36(1-2):1-18.

Article in Edited Book

Dumond, Don E.
1984 The Prehistory of the Bering Sea region. In *Handbook of North American Indians, volume 6*, edited by D. Damas pp. 94-105, Smithsonian Institution, Washington, D.C.

Monograph in Series

Lantis, Margaret
1947 The Social Culture of the Nunivak Eskimo. *Transactions of the American Philosophical Society*, N.S. 35, part 4, American Philosophical Society, Philadelphia.

Paper presented at Professional Meeting

Morrow, Phyllis
2000 "Thank God It's a Woman and She Isn't Saying a Word:" Narrative Performances of Gender in Homer, Alaska. Paper presented at the 27th Annual meeting of the Alaska Anthropological Association, Anchorage.

Unpublished Manuscript

Carter, Wilbert K.
1966 Archaeological Survey of Eskimo, or Earlier, Material in the Vicinity of Point Barrow, Alaska. Report on Contract ONR-110. Report to Office of Naval Research and Arctic Institute of North America. Unpublished Manuscript, on file Archives, Rasmuson Library, University of Alaska Fairbanks, Fairbanks.

Dissertation or Thesis

Utermohle, Charles J.
1984 From Barrow Eastward: Cranial Variation of the Eastern Eskimo. Unpublished Ph.D. Dissertation, Department of Anthropology, Arizona State University, Tempe.

Cultural Resource Report

Sheppard, William L., Amy F. Steffian, David P. Staley and Nancy H. Bigelow
1991 Late Holocene Occupations at the Terrace Site, Tok, Alaska. Report for the U.S. Air Force Over-the-Horizon Backscatter Radar Program. Arctic Environmental Information and Data Center, Anchorage.

Untranscribed Oral History Tape (or document)

Noatak, Andrew and Robert Kolerok
1987 Taped Interview. Robert Drozda, Interviewer; Howard Amos, Interpreter. Mekoryuk, Alaska. 3 November Tape 87NUN001. On File at the Bureau of Indian Affairs, ANCSA Office, Anchorage; and the University of Alaska Fairbanks, Alaska and Polar Regions Department, Oral History Program.

Web-Based Material

Use URL format for documents obtained at FTP or Telnet sites (ftp://...) World Wide Web sites (http://...) and gopher sites (gopher://...)

Office of History and Archaeology, State of Alaska
1999 Broken Mammoth Archaeological Project.
http://www.dnr.state.ak.us/parks/oha_web/mammoth1.htm

In Press

Bentley, R. Alexander and H.D.G. Maschner
n.d. Scaling in the Spread of an Idea. *Fractals*, in press.

Linguistic Conventions

The parallel use of community-accepted orthography for place names and linguistic terms is encouraged. The form used should be explicitly acknowledged. Orthographic standards for phonetic conventions should follow the Smithsonian Institution's *Handbook of North American Indians*, especially *volume 17*. The Alaska Native Language Center web site <<www.uaf.edu/anlc>> has a list of orthographies, but many local dialects may differ in usage. Standard dictionaries should be used in transcribing and defining words [e.g., *The Comparative Eskimo Dictionary*, edited by Steve Jacobsen (ANLC, Univ. of Alaska Press), *The Koyukon Dictionary*, ANLC, University of Alaska Press, by Eliza Jones, or *The Ahtna Dictionary* (ANLC, University of Alaska Press, by James Kari)].